

# https://www.parentpay.com/

## What does ParentPay do?

- enables you to pay for school lunches (£2.35 per day, KS2 only) and Little Acorns (Before & After School Club).
- enables you to pay for other items such as school trips, music lessons and activities.
- offers a highly secure payment site
- gives you a history of all the payments you have made
- allows you to create a single account login across all your children that attend a ParentPay school
- shows you all items available for payment relevant to each of your children
- emails a receipt of your payment to the email address you register
- offers you the ability to set automated email/SMS payment reminders.

## How does ParentPay help you?

- gives you the freedom to make payments to school whenever and wherever you like
- stops you having to write cheques or search for cash to send to school
- gives you peace of mind that your payment has been made safely and securely
- helps with budgeting; payments are immediate, there is no waiting for cheques to clear
- payments for many of the larger trips can be made by instalments up to the due date
- you will never need miss a payment, or have insufficient credit, with automated email/SMS alerts
- ParentPay is quick and easy to use.

ParentPay accounts **must remain in credit at all times** for Little Acorns and school lunches.

#### How does ParentPay help your school?

- reduces the administrative time spent on banking procedures
- keeps accurate records of payments made to every service for every student
- reduces paper 'waste'
- allows for easy and quick refunds to be made back to the Parent Account
- improves communication between the school and parents concerning payments
- offers a more efficient payment collection process, reducing the amount of money held on school premises
- helps us improve school-home communication with its integrated email messaging centre.

# How do you get started?

The school office staff will send an activation letter to new parents – these details will contain your activation details to enable you to set up your ParentPay account.

If you have more than one child at a ParentPay school/s you can add them to a single account, providing one login for all children at ParentPay schools.

## Little Acorns Before and After School Club

With effect from September 2022, school is moving over to a 'bookable service' for our wraparound club Little Acorns. Parents will be able to book and pay for their child's place in the before or afterschool club (or both), providing there are funds in the account. The school office staff will send an activation letter to new parents during their child's first week.

## Payer guidance

#### https://www.parentpay.com/DOCH/school-support/index.html@page\_id=77.html

Please click on the link above where you will find quick 'how to' guides on a number of features such as; how to activate your account, how to pay for items, how to make a withdrawal from your account and how to view transaction history.